



## Environmental and Sustainability Policy

Falcon Group Services Ltd  
Shipdham Airfield Industrial Estate  
Shipdham, Theford, IP25 7SD

### Our Philosophy



Falcon Group Services Limited (The 'Group') recognises the importance of environmental protection and its responsibility to act sustainably across all of its functions and is committed to operating its business responsibly and in fulfilment of its compliance obligations.

It is the Group's declared policy to operate with and to maintain good relations with all regulatory bodies.

It is the Group's objective to carry out all measures reasonably practicable to meet, exceed or develop all necessary or desirable requirements, to protect the environment and to embed sustainability into all group functions. To continually improve the Environmental Management System ISO 14001:2015 as part of the integrated management system (IMS) to enhance environmental performance and our ISO 50001 (EnMS) to improve our performance and reduce our consumption through the implementation of the following:

- a. Assess and regularly reassess the environmental effects of the Group's activities.
- b. Training of employees in environmental and sustainability issues
- c. Minimise the production of waste.
- d. Minimise material wastage.
- e. Minimise energy wastage.
- f. Promote the use of recyclable and renewable materials.
- g. Prevent pollution in all its forms.
- h. Manage noise pollution to ensure minimal impact on neighbours and the natural environment.
- i. Minimise the risk to the general public and employees from operations and activities undertaken by the Organisation.
- j. Develop and review sustainability targets against appropriate benchmarks.
- k. Monitor energy consumption against past performance.
- l. Develop a Carbon Management Plan setting clear targets for carbon reduction.

Top management demonstrates leadership and commitment with respect to the Environmental and Sustainability Management System by:

1. Taking accountability for the effectiveness of the Environmental Management System
2. Ensuring that Environmental and sustainability objectives are established and are compatible with the strategic direction and the context of the Group.
3. Ensuring that the resources needed for the Environmental and sustainability systems are available.
4. Ensuring that the Environmental Management System achieves its intended outcomes.
5. Integrate environmental and sustainability principles into the Falcon Group operational procedures and decision-making process promoting continual improvement.
6. Supporting other relevant management roles to demonstrate their leadership as it applies to their areas of responsibility.
7. Encourage and promote inclusion of environmental and sustainability within the group.

This Policy is communicated to all employees, suppliers and sub-contractors and is made available to interested parties.

**Andrew Brown**  
**Managing Director**  
**Falcon Tower Crane Services Ltd**  
**July 2024**

## Organisation and Arrangements for Health and Safety and Environment

### Resources and Management

We follow HSE recommendations on managing H&S, the environment and our systems are therefore based on the principles of *Plan, Do, Check and Act*. Annuals plans are established, resources allocated, and we carry out on-going risk assessments and checks to ensure that standards are being maintained.

Progress is reviewed by the board at suitable stages throughout the year.



### Responsibilities

Primary responsibility for securing H&S and the environment across our operations rests with directors, managers and supervisors working in cooperation with employees and contractors. See below.

The effectiveness of our policy is dependent upon ALL our employees and others involved in carrying out our activities. We all have a duty of care to ourselves and any other persons who may be affected by our actions or omissions.

We seek to ensure that this policy is applied and adopted by all operatives and visitors to our worksites. All persons are requested to report to their manager any identified breach of H&S and Environmental Regulations or potential hazards whilst they are at work.

### Risk Assessment

We carry out on-going risk assessments for depot and client site work activities. The significant findings, including the required controls, are recorded and communicated to staff.

This procedure is continuous, and assessments are updated as required by situations or statutory requirements.

### Standards

The control measures adopted regarding cranes we supply and our work on construction projects are based on the Construction Plant-hire Association (CPA) Tower Crane Interest Group Best Practice Guidance and Technical Information Notes.

The Environmental standards for activities at our Shipdham storage and maintenance facility are contained in HSE Guidance for Engineering Workshops and other HSE publications.

### Training

It is essential that all persons are trained to perform tasks effectively and safely. Our employees are trained in safe working practices and procedures prior to working on site.

Where employees are required to carry out key tasks, we provide the necessary further training.

Formal and informal training is carried out and employees are encouraged to identify areas where they feel they require training or retraining in environmental matters.



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Contractors must demonstrate that their employees have the necessary training and proof of competency. All training deemed to be beneficial to employees will be provided and paid for by the company.

### **Consultation**

Consultation with our employees is essential to maintain an effective environmental culture across the Group particularly before the introduction of new procedures or technology that may affect their working practices. We consult on a formal and informal basis according to the matters being relayed. In addition, we aim to work with client Representatives and other persons so that relevant information and documentation is shared and communicated to ensure safe working of all parties at all times. Contractors whom we engage are required to ensure their employees are trained and that their own risk assessments and safe working documentation are available for inspection.

### **Company Health Safety, Environmental and Sustainability Meeting**

A group including members of staff from all parts of the business meets each month to discuss health, safety and environmental issues.

Matters which cannot be resolved by the committee in conjunction with line managers are referred to the Managing Director.

### **General Arrangements**

#### **Control of Hazardous Substances**

Due to the type of operations undertaken by the Falcon Group, hazardous substances are used, however, we will endeavor through our purchasing policy to purchase only those substances that are not hazardous to health. Substances that may be hazardous will be reduced to the lowest level reasonably practicable.

The use of those substances purchased will be assessed used [the COSHH regulations 2002](#), restricted and strictly controlled. Assessments will be reviewed periodically and whenever there may be reason to suspect the assessment may no longer be valid. A full survey of all chemicals used within the group and its work sites will be carried out and maintained, in line with the COSHH regulations.

The results of such findings will be communicated to employees together with controls. Protective equipment, if required, will be provided free of charge. It will be a disciplinary matter if staff does not adhere to the use of PPE or use controls identified as part of the assessment.

#### **Environmental Considerations**

The group recognises its duty of care under The Environmental Protection Act 1990, The Environmental Protection (Duty of Care) Regulations 1991, The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991, Hazardous Waste (England & Wales) regulations 2005, and other associated statutory provisions.

*“Controlled Waste” will only be released to a “Registered Carrier” after proof (original only) has been produced by the “authorised person” all parts of the “Waste Transfer” note will be suitably completed with a copy remaining with Falcon Tower Crane Services Ltd for not less than 2 years.*

*“Hazardous Waste” will only be moved by a “Registered Carrier” after the completion of a “Hazardous Waste Transfer Note” and the pre-notification of the movement to the environment agency, a copy of which will be kept by Falcon Tower Crane Services Ltd for no less than 3 years.*

All waste will be suitably packed to ensure the safety of others during storage and carriage and also to prevent the spillage, leakage, waste blowing or falling or the pilfering of contents by third parties.

#### **Suppliers**

The following paragraph may be inserted on all orders to suppliers or hire companies providing any article or substance for use at work.



***“In accordance with section 6 of the Health and Safety at Work etc. Act 1974 we would be pleased to receive your confirmation that the article or substance to be supplied is safe and without risk to health when properly used. Also, in accordance with the above, please supply details of any tests of examinations carried out and full instructions for the safe use of the article or substance e.g., safety data sheets.***

***Reference should be made to the Provision and Use of Work Equipment Regulations 1998.”***

### **Waste – Duty of Care**

The Falcon Group recognises its Duty of Care under the Environmental Protection Act 1990, the Environmental Protection (Duty of Care) regulations 1991, The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991, Hazardous Waste (England & Wales) Regulations 2005, and other associated statutory provisions.

“Controlled Waste” will only be released to a “Registered Carrier” after proof (Original only) has been produced by the “authorised person” all parts of the “Waste Transfer” note will be suitably completed with a copy remaining with the group for no less than 2 years.

“Hazardous Waste” will only be moved by a “Registered Carrier” after the completion of a Hazardous Waste Transfer Note” and the pre-notification of the movement to the Environment Agency, a copy of which will be kept by Falcon Group Services Ltd for no less than 3 years.

All waste will be suitably packed to ensure the safety of others during storage and carriage and also to prevent spillage, leakage, waste blowing or falling of the pilfering of contents by third parties. The Falcon Group will provide details of how we intend to satisfy the Duty of Care requirements under the Controlled Waste (Registration of Carrier and Seizure of Vehicles) Regulations 1991, including a copy of any Waste Transfer Notes that may be used.

Minimise the environmental impact of waste through appropriate re-use and recycling. Segregate waste to achieve zero waste to landfill and develop working practices to reduce waste and prevent pollution.

### **Carbon Management**

The Falcon Group will outline the measures that it will take to embed sustainability into all group functions and will identify methods of delivery and ways of communicating the policy to the group to make them aware of and support best practice procedures.

We will Develop a Carbon Management Plan setting clear targets for carbon reduction, identify initiatives to achieve the target and key stakeholders responsible for delivery. We will Implement working practices to ensure the efficient use of energy within the Group. Where possible low carbon technology and renewable energy systems in building projects and equipment procurement and improve the energy efficiency of existing buildings.

The Falcon group will encourage sustainable procurement, encouraging where practical the use of products, services and suppliers which cause least harm to the environment.

Minimise carbon emissions through effective energy and transport management. Encourage sustainable transport practices across all group activities. Encourage the use of sustainable energy and the cycle to work scheme.